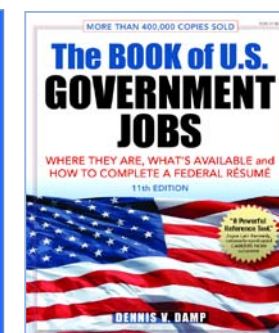
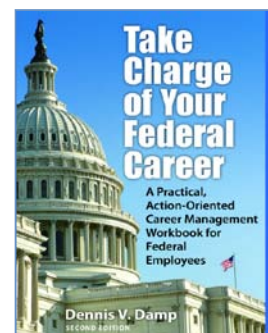


2011 Federal Employees Leave Chart

Free Leave Chart Complements of www.FederalJobs.net

Career planning guidance for federal employees www.FedCareer.info

Federal employee's Retirement Planning Guidance www.FederalRetirement.net



2011	1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	22	23	24	25	26	27	28	29	30	31
JANUARY	W	W						W	W						W	W	H					W	W						W	W	
FEBRUARY					W	W						W	W							W	W	H				W	W				
MARCH					W	W						W	W							W	W					W	W				
APRIL		W	W							W	W					W	W						W	W							W
MAY	W						W	W							W	W						W	W						W	W	H
JUNE				W	W						W	W							W	W					W	W					
JULY		W	W	H						W	W					W	W						W	W						W	W
AUGUST						W	W						W	W							W	W						W	W		
SEPTEMBER			W	W	H						W	W						W	W					W	W						
OCTOBER	W	W						W	W	H					W	W							W	W					W	W	
NOVEMBER					W	W						H	W	W						W	W				H		W	W			
DECEMBER			W	W							W	W					W	W						W	W	H					W

2012	1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	22	23	24	25	26	27	28	29	30	31					
JANUARY	W	H	Next leave year																																	

- W** = WEEKENDS **H** = HOLIDAYS **A** = Type in "A" when using an annual Leave Day
- D** = DAYLIGHT **E** = EVENING **M** = MIDNIGHT (SHIFTS)
- S** = SICK DAY

Excel 97-2003 Version

For shift workers, place a "D" for daylight, "E" for evening or a "M" for midnight shifts on your scheduled days. Place an "L" or "S" on your leave days.